

**Minutes of the Annual General Meeting held
7.30 pm Wednesday 14 October 2020
At the PumpHouse Theatre**

Welcome:	Peter Burn welcomed the attendees to the meeting at 7.35pm Special welcome to Councillor Richard Hills our guest speaker.
Attendees:	Alan Reekie, Angela Antony, Aria Harrison-Sparke, Brenda & Ian Magee, Bruce Farrell, Challen Wilson, D. Lynette Jolicoeur, Emma Poyner, Brett Ihaka, Heather Sharples, James Bell, Jill Thomas, Mags Delaney, Margaret Hart, Meg Andrews, Peter Burn, Peter Baird, Rhiannon Hadlow, Richard Hills, Sabine Doolin, Siobhan Donnelly, Steve Thompson and Susan Maclaine.
Apologies:	Joan Reekie, Alison & Ray Welson, Nancy Drake, Mike & Rosemary Tisdall, Ruth Ell, Tim Bray and Yabing Liu. Apologies be accepted. Moved: Peter Burn Seconded: Marge Hart. Passed unanimously
Minutes of the 2019 AGM (21.08.2019)	See Pages 19-22 of Annual Report 2019-2020 Subject to the correction that the grant from Foundation North was \$40,000, not \$4,000 as shown (page 20) The minutes were taken as Read Accepted: Peter Burn Seconded: Peter Baird Passed unanimously
Chairman's Report:	See Pages 12-13 of Annual Report 2019-2020 Highlights from the Chair's report were: <ul style="list-style-type: none"> • The year has been exceedingly difficult in the last few months, giving extreme challenges for both the staff and the Board. We have been able to retain both full time and casual staff due to the government subsidies • The present financial position is sound with a surplus of \$11,387. However, we are operating as small business and are not out of the woods yet. • We do have diverse activities and a number of one-night bookings, but the calendar is now beginning to fill again with some of our general regular hirers.

	<ul style="list-style-type: none"> • The Board thanks the Auckland Council and the Devonport-Takapuna Local Board for their generous support in the year. We now have new air conditioning in the Genevieve Becroft auditorium and newly upgraded changing facilities in the performers area along with new stage curtains both enhancing the visual effect and ensuring that overall safety is improved. We are grateful to Auckland Council who continue to ensure that the building is fit for purpose and maintenance as required is carried out. • Peter concluded his report with thanks to James Bell our Business Manager for his leadership and dedication in what has been the most difficult operating year. A special thank you to Susan MacLaine who resigned from the Board during the year and to his fellow Board members for their dedication and continued support. <p>The Chair Peter Burn tabled his report. Moved: Peter Burn Seconded; Margie Hart</p> <p>Accepted unanimously</p>
<p>Treasurer's report</p>	<p>See Pages 4-11 and pages 14-15 of Annual Report 2019-2020</p> <ul style="list-style-type: none"> • The statements of Financial Performance revealed an overall profit of \$11,387 after all expenses including depreciation of \$39,175. It must be borne in mind that a grant of \$35,000 from Foundation North was taken as Income for Charities Commission reporting but will not be utilised until the coming year. • As for most businesses this has been an extraordinary year for the PumpHouse Bookings were looking really good but from mid-March one after another of our hirer's cancelled their bookings and like everyone else the PumpHouse closed its doors. The Government's wages subsidiary has been a life saver, without it we would probably have had to close or at least lay off most of our staff. • The Trust has been the recipient of a number of grants over and above our operational funding from the Auckland Council. The Trust is very appreciative to those who have continued to

	<p>support us including the Pub Charity, Lion Foundation, Foundation North, Devonport-Takapuna Local Board, Creative Communities, The Becroft Foundation, and the Government wage subsidy. Even under the astute stewardship of the Business Manager the operational loss is \$204,771 before the inclusion of any grants. Without operational grants received from Auckland Council and our other valuable funders plus the Government wages subsidy we could not operate.</p> <ul style="list-style-type: none"> • In conclusion Brenda acknowledged our gratitude to all others who have supported us by providing funding or attending performances. In addition, the work of the PumpHouse Business Manager, James Bell who continues to run the venue efficiently and his pro -active approach has continued to keep the Trust in a healthy financial position even in such extraordinary times Thanks must also go to Helena Easey who has carried out many of the day-to-day accounting tasks, <p>Our Auditors McLaren Guise Associates Limited have been the Trust’s Auditors for many years and have agreed to continue in this role . I would like to move that they be invited to continue in this role for the current financial year.</p> <p>Moved: -Brenda Magee moved that the Treasurer’s Report as printed be accepted and the motion to appoint McLaren Guise Associates Limited be approved,</p> <p>Seconded: -Sabine Doolin Passed unanimously.</p>
<p>Business Manager’s Report</p>	<p>See Pages 17-18 of Annual Report 2019-2020</p> <p>Before sharing some of our achievements and successes James acknowledged our funders and partners for their support and in particular Devonport Takapuna Local Board and our local Councillors for their continued enthusiasm in the work, we do.so.</p> <ul style="list-style-type: none"> • Toro Pikopiko Puppets returned to the PumpHouse in September 2019 to present the world premiere of their new work Mama Longfin – Students from Takapuna Primary School helped in developing the show which was well supported by local schools.

	<ul style="list-style-type: none"> • We were having a good year up to Covid -19 which had a devastating effect on the PumpHouse Theatre. Mags Delaney our Community Engagement Coordinator moved her Creative Talks programme online and Meg Andrews led a collaborative monologue project that saw nearly 100 actors record themselves performing sections of monologues from the safety of their bubbles. These were edited together and shared with the PumpHouse online audience too. Our online efforts were viewed 35,339 times. • During the year we replaced some of the auditorium seating and received a grant from the Devonport-Takapuna Local Board to replace all the drapes in the theatre with new flame - resistant drapes <p>..</p> <p>The BM concluded his report by acknowledging his staff the Trust Board members, Friends of the PumpHouse and especially our staff and volunteers who work hard to ensure everyone who visits the PumpHouse has a great experience</p> <p>Peter Burn thanked James for his report and moved that it be accepted that it be accepted.</p> <p>Moved: - Peter Burn. Seconded: - Jilly Thomas</p> <p>Passed unanimously</p>						
<p>Election of Board Members</p>	<p>The Constitution provides that one third of the longest serving members must stand down but may offer themselves for re-election. All offered themselves for re-election</p> <p>As the nominations received did not exceed the vacancies no election was required.</p> <p>The Board for 2020/2021 is therefore :-</p> <p>Peter Baird, Peter Burn, Sabine Doolin, Margaret Hart, Brenda Magee, Emma Poyner, Alan Reekie and Jilly Thomas.</p> <p>Challen Wilson has also been seconded on to the board</p>						
<p>Membership Fees</p>	<p>Moved Margie Hart Seconded Alan Reekie that the Membership fees for 2020/ 2021 remain the same as last year: -</p> <table data-bbox="510 1836 1101 1960"> <tr> <td>Adults</td> <td>\$35.00</td> </tr> <tr> <td>Senior/Students</td> <td>\$25.00</td> </tr> <tr> <td>Corporates</td> <td>\$100.00</td> </tr> </table>	Adults	\$35.00	Senior/Students	\$25.00	Corporates	\$100.00
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<p>General Business</p> <p>Canopy</p>	<p>The Chair invited items of General Business from the floor. There were no items.</p> <p>Peter then gave an update on the Canopy project. He pointed out that to obtain approval has been a long-drawn-out process.</p> <p>There has been some comment on the design . Peter advised the meeting that although the land and buildings are Council owned it was still a requirement to go through the resource consent process including heritage. As mentioned in the Annual Report this has been funded by a donation from the Becroft Foundation and we are now in a position to proceed with the installation of the canopy once we have all the funding in place.</p>
<p>Guest Speaker</p>	<p>At the conclusion of the AGM (8.00pm) Peter Burn welcomed our Guest Speaker Mr Richard Hill North Shore Councillor.</p> <p>Richard is the Chair of the Climate Change Committee which comprises all members of the Auckland Council. Included in his presentation was an overview of projects which are under way or about to commence including Northcote, Awhatau Maree and Hurstmere Road. In addition, he spoke about the impact of Covid-19 on council activities . He advised that although the Council income is about ½ billion dollars short this financial year the Arts and Culture segment hopefully will not be too badly effected .</p>
<p>Meeting closed</p>	<p>Peter Burn thanked the Speaker for his informative address and closed the meeting with thanks to the attendees at 8.35pm.</p>

Minutes Confirmed

Chair
18 August 2021