

The PumpHouse Rate Card 2023

Discounted Community Rates

(all prices are exclusive of GST)

Discounted community rates are offered to registered charities, community groups or those who meet PumpHouse Theatre Arts Priority Outcomes.

Please contact us if you think you may not qualify for community rates.

Single Day or Full-Service Hire

Genevieve Becroft Auditorium	Coal Bunker	Outdoor Amphitheatre
\$250 + GST per hour (minimum of four hours)	\$75+GST per hour (minimum of 2 hours)	\$200 + GST per hour (minimum of four hours)
<ul style="list-style-type: none"> Includes a venue supervisor, venue technician, two box office staff and two ushers Includes use of all equipment necessary including the projector, microphones, lighting equipment and piano Ticket charges are additional. 	<ul style="list-style-type: none"> Includes a venue supervisor, two box office staff and one usher Includes use of the standard lighting/sound setup in the space, and a projector and screen if needed Ticketing charges are additional 	<ul style="list-style-type: none"> Includes a venue supervisor, venue technician, two box office staff and two ushers Does not include any indoor spaces or technical equipment Ticket charges are additional.

Multi-Day Self-Service Hire

Genevieve Becroft Auditorium	Coal Bunker	Outdoor Amphitheatre
\$350+GST per day	\$60+GST per day	\$125+GST day
<ul style="list-style-type: none"> Hirers must provide a Health and Safety plan and Hazard Register and have their own approved Health and Safety Supervisor on site when the theatre is in use Includes the use of technical equipment listed in the Technical Information guide. Hirers must provide a Front of House manager and ushers to supervise all performances (public or private) The PumpHouse will provide 2 x Box Office staff per performance Note: These rates are not available for single day hire periods 		

Additional Venue Services

Should you need additional support or services for your event or hire period beyond what is already include, the following rates apply.

Staff	
Venue Supervisor	\$50.00 per hour
Front of House Manager	\$50.00 per hour
Venue Technician	\$50.00 per hour
Ushers	\$30.00 per hour
Cyclorama / Drapes moved	Ask us for a quote
Technical Equipment	
Sennheiser Handheld or Lapel Microphone (includes one set of batteries)	\$15.00 + \$5.00 per day
- Microphone headset adaptor	\$5.00 per headset per day
Projector	No charge
Followspot	No charge
Bluthner Grand Piano	
Performance / Rehearsal	No Charge
Piano Tune	\$180.00

Ticketing

There are no additional venue hire charges for performance days, however we do charge for ticketing. A charge applies for each seat used during a performance.

Ticketing charges cover the cost of providing a box office service (including cash and EFTPOS use), an event promotion contribution and costs associated with hosting an audience.

There are charges for both the Producer (inside charges) and the ticket-buying patron.

Fees Included option

If you would prefer, we can include all the patron charges with the Producer's inside charge. If you would like to explore this option, please contact us for a quote.

Charged to the producer	
Ticket Type	Inside Charge
Paid tickets	\$2.40+GST per ticket
Comps	\$2.00+GST per ticket
School/Education Groups	\$1.10+GST per ticket

Free and non-ticketed events	
Free, Donation or Koha Entry	\$250+GST
No audience present (e.g., filming)	\$100+GST

Charged to the patron	
Booking Fee	\$5.00 (inc. GST) per booking
Card Processing Fee	2.5 per cent

Print and Photocopy

We can provide a cost-effective print and photocopy service for production-based copying. Please talk to us about deadlines for artwork to ensure your printing is ready on time.

Print services		
Corflute Banner – 1800mm x1200mm Delivered to The PumpHouse		\$150+GST
A0 Poster – 841mm x 1188mm		\$90+GST
Black and White Photocopying	A4	4 cents/page
	A4 Double Sided	6 cents/page
	A3	25 cents/page
Colour Photocopying	A3 Double Sided	30 cents/page
	A4	20 cents/page
	A4 Double Sided	40 cents/page
	A3	\$1.00/page
	A3 Double Sided	\$1.50/page

Rate Card Notes

Application Period

This rate card applies to hire periods from 1 January 2023 to 31 January 2023.

Genevieve Becroft Auditorium Standard Inclusions

Genevieve Becroft Auditorium hire includes use of the specified space subject to the standard PumpHouse terms and conditions of hire. Hire includes use of the green room, dressing room and shared use of the backstage toilets, upstairs kitchen, and mezzanine lounge.

The Foyer is available one hour before a performance starts and up to 30 minutes after the performance is completed.

Use of the Coal Bunker is subject to availability and at the discretion of The PumpHouse management. Additional charges apply

The PumpHouse may make the Auditorium, Foyer, Coal Bunker Studio or Amphitheatre spaces available to other hirers at other times during the hire day when they are not otherwise in use

Amphitheatre

The Amphitheatre hire includes use of the Amphitheatre space subject to the standard PumpHouse terms and conditions of hire.

Use of any indoor spaces including the dressing room and shared use of the backstage toilets, upstairs kitchen and mezzanine lounge is by negotiation and not guaranteed.

Use of the Coal Bunker Studio is subject to availability and at the discretion of The PumpHouse management. Additional charges apply

The PumpHouse reserves the right to make the Auditorium, Foyer, Coal Bunker Studio, or Amphitheatre spaces available to other hirers at other times during the hire day when they are not otherwise in use.

Coal Bunker Studio

Coal Bunker Studio hire includes use of the Coal Bunker space subject to the standard PumpHouse terms and conditions of hire

Shared use of the backstage toilets, upstairs kitchen and mezzanine lounge are included. Space is available in the mezzanine lounge for costume changes, however, do note that this is a shared space. All costumes, props and equipment should be stored in the Coal Bunker when not in use.

The Coal Bunker Studio area has a maximum capacity of 50 people

Full venue buy-out

The full venue buy-out rate guarantees exclusive use of all spaces at The PumpHouse Theatre complex (excluding the café)

Typically, this rate applies to film and TV production, or where a hirer wishes to restrict access to any other user during the period of hire.

Please ask us for a quote.

Technical equipment

Hirer of each space **includes** access to standard lighting and sound equipment as specified in the PumpHouse Technical Information document

Technical advice is available from PumpHouse staff, but we generally cannot help with design, rigging or operation of technical equipment unless otherwise agreed.

Lamps will be replaced free of charge for lights owned by The PumpHouse Theatre.

Stage painting

The Genevieve Becroft Auditorium stage must be returned to black at the end of the hire period with all tape and tape residue removed. The correct paint to use is Black Resene Lumbersider. It is available from Resene or Mitre 10.

Cleaning

Patron toilets are cleaned daily.

Backstage areas are cleaned throughout the week and hirers are asked to keep all hired areas clean and tidy for the duration of their hire. Rubbish bins are provided and emptied on a regular basis.

The PumpHouse may charge a fee for cleaning and rubbish removal, or for storage of equipment left at the end of a hire period. Temporary storage of equipment for collection can be arranged at the discretion of The PumpHouse management.

Merchandise Sales

The PumpHouse Box office can sell merchandise on behalf of a hirer both online and at the Box Office prior to each performance. The relevant per-ticket charge will apply to each item sold, and card processing fees will be charged to the hirer.

Please speak with us to arrange this before your event as some time is required for setup, testing and staff training.